



## BOARD MEETING

11 June 2025

Bield office, 7 Eagle Street, Glasgow at 4.30 pm

### MINUTES

#### Attendance

<b>Board Members:</b>	Paul Edie (Chair) Angus MacRae David Leaf Derek Breingan Graeme Russell Isabel McGarvie William Smalley
<b>Board Members via Teams:</b>	Gillian Merrett Katie Smart
<b>Officers:</b>	Debbie Collins, Chief Executive Officer Drew Moore, Director of Assets Jim Aird, Interim Director of Finance Nikki Ritchie, Director of People & OD Tracey Howatt, Director of Customer Experience
<b>In attendance:</b>	Michelle Breen, Governance Officer (Minutes) Rikki Young, Head of Assurance and Business Planning
<b>In attendance via Teams:</b>	Zhan McIntyre, Head of Policy and Customer Standards (for Items 1 - 5.6 only)

ITEM	NOTE	ACTION
<b>1.</b>	<b>Apologies for Absence</b>	
	Apologies were offered on behalf of Frances Wood, Vice Chair, Brian McLaren, Robert Fernie and William Smalley.  The Chair indicated Isabel McGarvie will be retiring after the next Board meeting.	
<b>2.</b>	<b>Declaration of Interest</b>	
	None.	
<b>3.</b>	<b>Minutes</b>	
<b>3.1</b>	<b>Approval of Minutes 26 March 2025</b>	
	The Minutes of the meeting held on 26 March 2025, having been previously circulated, were approved.	
<b>3.2</b>	<b>Action List</b>	
	The action list was noted and updated.	
<b>4.</b>	<b>Strategy &amp; Business Plan</b>	

4.1	<b>Confidential</b> Redacted	
4.2	<b>Confidential</b> Redacted	
4.3	<b>Confidential</b> Redacted	
4.4	<b>Confidential</b> Redacted	
4.5	<b>Confidential</b> Redacted	
5	<b>Audit, Performance &amp; Risk Committee</b>	
5.1	Minutes of Meeting held on 19 February 2025	
	The Minutes of the meeting held on 19 February 2025 were noted.	
5.2	<b>Confidential</b> Redacted	
5.3	<b>Confidential</b> Redacted	
5.4	<b>Confidential</b> Redacted	
5.5	ARC & EESSH Return	
<b>REPORT SUMMARY</b>	<p>This report presented the Annual Return on the Charter (ARC) submission 2024/25 for the Scottish Housing Regulator. This was approved by the Audit Performance and Risk Committee on 28 May 2025 in line with Bield's Scheme of Delegation. Bield's ARC submission was lodged with the Regulator on 28 May 2025.</p> <p>The ARC Return is used to demonstrate that Bield is achieving Standard 2 of the Scottish Social Housing Charter, contributing to the annual self-assurance statement required from the Board for the Scottish Housing Regulator.</p>	
<b>DISCUSSION</b>	<p>A Board member queried the % of lets allocated through the nominations process, noting only one nomination across the 21 local authorities Bield works with. The Director of Customer Experience advised there are challenges getting nominations within some Local Authority areas. A Board member expressed concern that Bield is missing out on potential tenants. The Director of Customer Experience advised that this is an issue that the SHFA is looking at with members, with the report on the SHFAs review of this issue to be shared with Board once available.</p>	Director of Customer Experience
<b>DECISION</b>	<p>The Board:</p> <ul style="list-style-type: none"> <li><b>Noted</b> the Annual Return on the Charter (ARC).</li> </ul>	
5.6	Tenant Engagement Annual Report	
<b>REPORT SUMMARY</b>	<p>This report provided an overview of tenant participation activity during 2024/25, highlighting key achievements and areas for improvement. As a statutory duty, tenant participation remains central to Bield's strategic priorities, and this report supported assurance and decision-making on future engagement and resource allocation.</p>	
<b>DISCUSSION</b>	<p>The Head of Policy and Customer Standards presented the Tenant Engagement Annual Report to Board, highlighting good news areas.</p>	

	Board felt the report was very positive and transformational from previous years. It was confirmed to Board, the Customer Experience Team plan to look at engaging with shared owners to ensure their voices are being heard.	
<b>DECISION</b>	The Board: <ul style="list-style-type: none"> <li><b>Noted</b> the Tenant Engagement Update Report 2024/25 and progress made in relation to the Connect strategy</li> </ul>	
<b>6</b>	<b>Business Development Committee</b>	
<b>6.1</b>	Minutes of Meeting held on 5 February 2025	
	The Minutes of the meeting held on 5 February 2025 were noted.	
<b>6.2</b>	<b>Confidential</b> Redacted	
<b>6.3</b>	<b>Confidential</b> Redacted	
<b>6.4</b>	<b>Confidential</b> Redacted	
<b>7.</b>	<b>Governance</b>	
<b>7.1</b>	<b>Confidential</b> Redacted	
<b>7.2</b>	Declaration of Interest Annual Report 2024/25	
<b>REPORT SUMMARY</b>	The purpose of this report is to review the annual Declarations of Interest relating to Board and Committee Members, and Senior Staff.	
<b>DISCUSSION</b>	This Report detailed all declarations made in the last year for Board, Committee and Senior Staff.	
<b>DECISION</b>	The Board: <ul style="list-style-type: none"> <li><b>noted</b> the Annual Report on Declarations of Interest.</li> </ul>	
<b>7.3</b>	Modern Slavery Statement	
<b>REPORT SUMMARY</b>	Organisations with a turnover of greater than £36 million are required by the Modern Slavery Act 2015 to prepare an annual Modern Slavery Statement. The Statement sets out the steps the organisation has taken to ensure there is no modern slavery in their own business and their supply chains.  The 2025 update to the Modern Slavery Statement should be published on the Bield website no later than 30 September 2025.	
<b>DISCUSSION</b>	The Governance Officer advised the statement was expanded on detail of the code of conduct and recruitment.	
<b>DECISION</b>	The Board: <ul style="list-style-type: none"> <li><b>approved</b> the 2025 Modern Slavery Statement to be published on the Bield website</li> </ul>	
<b>7.4</b>	<b>Confidential</b> Redacted	
<b>8.</b>	<b>Any Other Business</b>	
	None.	
<b>9.</b>	<b>Date of Next Meeting:</b> 27 August 2025, Edinburgh	

	Meeting ended at 5.50 pm	