

Biold Housing & Care

# Financial Statements



FOR THE YEAR ENDED 31 MARCH 2018



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## Board of Management, Directors and Advisers

### Board of Management:

Susan Napier, BSocSc, FRICS (Chair)

Bill Nicolson\* (Vice Chair)  
(Retired 14 September 2017)

David Scobie, FRICS (Vice Chair)

Lesley Holdsworth, PhD, MPhil,  
FCSP, SRP, DPT (Appointed Vice Chair  
27 September 2017)

Hugh Carr, BA (Hons), ACA, CPFA  
(Resigned 22 March 2018)

Pat Dawson  
(Appointed 14 September 2017)

Ingirid Deuling, Dip COT, COTSS-  
Housing, HCPC (Retired), BEM

Robert Fernie, ACMA, CGMA  
(Appointed 14 September 2017)

Jacqueline McCormick, MA (Hons),  
FCIH (Retired 14 September 2017)

Michael McFee, LLB, CA, ATII  
(Retired 14 September 2017)

Isabel McGarvie  
(Appointed 14 September 2017)

Gerry O'Sullivan, BA

Moira Sibbald, LLB  
(Appointed 14 September 2017)

Mohanjit Singh, BSc  
(Retired 14 September 2017)

William Smalley\*

\* Tenant of Bield

### Company Secretary:

Clare Beesley

### Directors:

Chief Executive  
Brian J Logan, BCom (Hons), CPFA

Asset Management  
Stuart Dow, MCIOB

Care Services  
Housing Services Interim  
Charlie Dickson RMN, CSWM, CHM

Finance & ICT Services  
Scott M Smith, FCMA, CGMA

Human Resources  
Nicola Marcus (Interim Director)

### Bankers:

The Royal Bank of Scotland plc  
36 St Andrew Square  
Edinburgh  
EH2 2YB

### Registered office:

79 Hopetoun Street  
Edinburgh  
EH7 4QF

### Solicitors:

T C Young  
Melrose House  
69a George Street  
Edinburgh  
EH2 2JG

### External Auditors:

RSM UK Audit LLP  
Third Floor  
Centenary House  
69 Wellington Street  
Glasgow  
G2 6HG

### Internal Auditors:

Wylie & Bisset LLP  
168 Bath Street  
Glasgow  
G2 4TP

# Operating and Financial Review

The Board of Management presents its Operating and Financial Review and the audited financial statements for the year ended 31 March 2018. The Operating and Financial Review has been prepared in accordance with the ASB's Reporting Statement issued in January 2006 and is in line with the Housing SORP 2014 requirement to include a strategic report as part of this review.

## Overview of Business

Bield Housing & Care ('Bield') is a charitable Registered Social Landlord (RSL) set up in 1971. Bield's primary objective is to improve the quality of life of older people by offering a diverse range of housing, care and other services. Bield has over 5,500 properties in management located across Scotland.

The main areas of business are:

- supported housing for older people
- housing for general needs
- housing support services
- registered care housing (to be withdrawn by the end of July 2018 – see page 6)
- home/flexi-care and day care services
- management services to owner occupiers in private retirement housing
- Bield Response 24, a community alarm service.

## Governance & Management

Bield is governed by a voluntary Board of Management and currently includes one Bield tenant and a full list of the Board members is shown on page 3. The Board brings a broad range of skills, experience and strengths to ensure the good governance of Bield's affairs. The Board's skill mix is reviewed on a regular basis, and where gaps are found, Board members seek to identify individuals from within Bield's existing membership and the wider environment to strengthen the range of expertise within the Board. Any of our new Board members are elected at Bield's Annual General Meeting.

Bield carries out induction training for new Board members, and a training needs assessment has been carried out for existing Board members from which a training programme has been drawn up. Training and development of Board members is, and will continue to be, a regular feature of Board meetings. In 2013, Bield introduced a system of individual review of Board members, facilitated through a conversation with the Chair of the Board. These conversations assist in identifying learning and development needs, reviewing the contribution of individual members and aiding succession planning.

The Board controls Bield's strategic direction and reviews its operating and financial position. It is provided with timely and relevant information in order to discharge its duties. Bield's governance arrangements have been the subject of significant review over the last seven years with the intention of achieving a more streamlined, efficient structure, with the aim of being fast, flexible, focused and future proof.

Bield is managed by the Senior Management Team of Directors. Details of the membership of the Senior Management Team are provided on page 3.

## Regulation

Bield is primarily regulated by the Scottish Housing Regulator. As part of the Regulator's risk-based approach to inspection, Bield's regulatory assessment dated March 2018 indicated that the Scottish Housing Regulator would have 'medium engagement' with Bield during 2018-19. This level of engagement has remained unaltered from the previous year with the Regulator commenting that "Given Bield's turnover we consider it to be systemically important".

Bield's Board and staff will work through an engagement plan with the Regulator during 2018-19.

## Strategy and Objectives

Bield's objectives and strategy are set out in its Business Strategy. A comprehensive and fundamental review of the Business Strategy covering a five-year period to 2022-23 was undertaken during 2017-18 and approved by the Board of Management in May 2018. This included a thorough review of Bield's Vision, Mission and Values.

The theme for the strategy is 'Strong Foundations – Creating Choice'. Bield is committed to continuously improving its services for older people, involving an on-going programme of review and improvement. Our aim is to "Put our Customers First", by putting them at the heart of everything we do, along with a belief that we can help them make their own choices and be free to live as independently as possible. Bield's strategy contains three main outcomes where we will always aim to put the customer first in our decision-making. The business planning process includes a series of consultation meetings with staff, staff representatives (office and development-based), senior management and Board members and has set a challenging

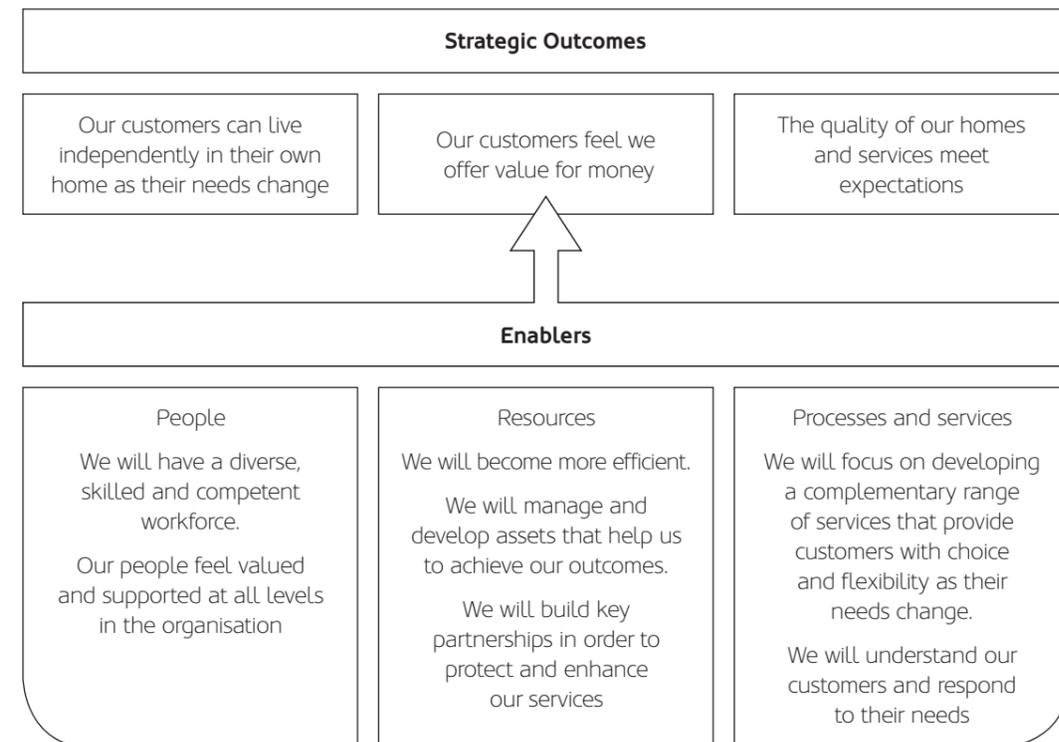
programme of modernisation and continuous improvement to ensure that Bield is able to meet the many challenges ahead.

The Business Strategy recognises that Bield faces a fast-changing and dynamic external environment. Changes in government at a local and national level over the last four years have meant that policy direction has been subject to change. Key external policy drivers identified as impacting on Bield have been identified as follows:

- national strategy for housing older people;
- future of the social rented housing sector;
- investment strategy and performance and efficiency; and
- reshaping care for older people.

In addition, the prevailing financial climate has had an impact on Bield with funding cuts and a need for ever-greater efficiency. This will continue to be a key challenge for Bield over the next few years. Long-term plans have been kept under constant review as a result.

The 2018-23 Business Strategy has three strategic outcomes:



## Operating and Financial Review (continued)

From these strategic outcomes, detailed action plans containing operational objectives and initiatives are set. These are underpinned by targets, timescales and defined staff responsibilities to ensure that the objectives are met and that all parts of the organisation take ownership of the Business Strategy. Any financial commitments arising from the Business Strategy are reflected in Bield's Annual Budget and long-term financial projections.

### Target Market & Products

Bield is focused on providing housing and support services to older people. All the various projections show Scotland's population ageing significantly over the next 25 years.

The fact that Scotland has an ageing population does not in itself imply any particular conclusions can be drawn about the accommodation and services that will be required in the future. The way in which services have been delivered in the past will not necessarily meet the expectations, aspirations and needs of older people in the future. Nevertheless, it would appear that it can be safely concluded that the number of older people who may be in need of services in the next 25 years is set to grow substantially.

As well as living longer, there is evidence that people are staying healthier longer, which allows moving into specialist accommodation or the need for care to be postponed to a later age.

Accommodation specifically designed for older people has ranged from specially designed housing, through sheltered and very sheltered housing to residential and nursing homes to geriatric hospital units. The trend over recent years has been to move away from the more institutional end of the spectrum towards housing and particularly home-based services. Bield has sought to respond accordingly and the home, flexi-care and housing with care services being provided in conjunction with local authority partners have been areas of expansion. This trend has also resulted in Bield taking a strategic decision to withdraw from the residential care market. This decision was taken during 2017 with full withdrawal being completed during the 2018-19 financial year. Some of the services will close whilst others will be transferred to other providers. Within these financial statements, all references made to discontinued activities relate to these Registered Care Homes.

Bield is a significant provider of housing support for older people. Many households benefit from this type of service from Bield, most of whom are Bield tenants. However, increasingly services are delivered to people who are not Bield tenants through floating support services.

Local authorities, through the Housing Support Grant first introduced in 2003, meet the funding of housing support services. Budget reductions by the Scottish Government and local authorities have meant that, in common with many housing support providers, Bield faces substantial financial and operational challenges in its future delivery of housing support. This has led Bield to review the housing models that it offers in order to keep costs within the funding available. This review has led to a significant move away from traditional Sheltered and Very Sheltered Housing models to respectively, Retirement Housing and Retirement Housing with meals models where there is no reliance on housing support funding.

### Key Risks Impacting on Future Performance

Like all businesses, Bield faces a wide variety of business-related risks. Bield's approach to risk management is to ensure that an awareness of risk is embedded at all levels within the organisation and that an effective system is in place for monitoring and recording identified risks. The overarching Risk Management Framework outlines the responsibilities of Board members and staff.

Functional risk maps are developed to match as far as possible the responsibilities at Board, Committees and senior management level. The risk maps are reviewed by management and the Board with risks assessed using a rating method as to the level of risk to the organisation. New risks identified are duly considered and added to risk maps where appropriate. Risks are regularly reviewed within the Senior Management Team at departmental team, Board and Committee meetings. This helps to reinforce the process of embedding a risk management culture across the organisation. Appropriate control procedures and monitoring arrangements have been included within the relevant Risk Maps to ensure that risks are managed appropriately. A full and comprehensive review of Bield's approach to managing risk was undertaken during 2013-14 and is due for review in 2019.

Bield continues to operate within a very dynamic and fast-changing external environment creating many challenges. The following risks have been identified as the risks most likely to affect Bield's future performance:

Key Risk	Background to Risk
Reduction in public expenditure	The reductions in public expenditure continue and are now starting to have a real impact on the ability of organisations like Bield to continue to deliver the same level of services as in the past. The business strategy seeks to ensure that Bield places less reliance on public sector funding and remains financially stable in the longer term.
Registered Care Home Funding	As a result of the move away from deficit funding arrangements to a national care home rate by local authorities, Bield experienced significant funding deficits. The introduction of the Living Wage by Scottish public sector bodies and an expectation that those organisations that they contract with, such as Bield, will similarly implement the Living Wage merely added to the financial risk. As mentioned previously, and in order to address this on-going risk, Bield took the decision during 2017 to withdraw from the provision of Registered Care Home services. This withdrawal will be completed during the 2018-19 financial year and this key risk will subsequently be removed.
Home Care and Day Care Funding	Bield has been relatively successful in increasing business activity in this area over recent years. It is critically important that costs are contained within approved income levels to avoid Bield incurring financial loss.
Increased Pension deficits	Successive pension valuations in recent times have resulted in a requirement for increased contributions due to on-going deficits. There is a risk that this trend could continue.
Impact of Strategic Change	Bield continues with its programme of change with the scale of change being unprecedented for the organisation. Accordingly, there is a risk to Bield's ability to deliver its services consistently and to the same standard. Individual change projects have been managed well to date; it is the cumulative effect of numerous change initiatives which presents the greatest risk to staff morale, stress and sickness levels and the failure of day-to-day operations.
Breach of Data Protection	A review of data protection practices across the organisation took place which identified a number of potential deficiencies in practices. As a result, a breach of data protection was identified as a severe risk to the organisation. A range of policies and procedures are in place to guide staff and training is being provided to further enhance the awareness of data protection issues.
Generation of Expected Sales Income	Sales of shared ownership properties are essential to maintain the financial viability of the organisation and as such there is potentially a severe risk to the organisation if these sales failed to materialise. Whilst the number of concluded sales has not been as high as anticipated, this has not had a significant impact on Bield's financial viability.
Loss of income through void properties	Bield had previously experienced an increased number of voids and 'difficult-to-let' properties with a consequent loss of rental income. Bield's Asset Management Strategy will seek to ensure that properties remain fit for purpose, thereby reducing the level of future voids. In recent years, there has been a significant reduction in the levels of income lost through voids but it nevertheless remains a key risk.

# Operating and Financial Review (continued)

All risks will continue to be assessed, managed and controlled in accordance with the approved risk management strategy. Bield will continue to accept risks inherent in the achievement of its Mission and Strategic Outcomes, as set out within the Business Strategy, provided these are properly assessed. Any risk, which materially jeopardises Bield's ability to achieve its Mission or Strategic Outcomes or conduct its business, will not be accepted.

## Operational Performance

A number of projects have been successfully completed during 2017/18. Notable projects during the year were:

- Withdrawal from the registered care market
- Implementation of the new 'Retirement Housing with Meals' model as an alternative to the traditional Very Sheltered Housing model
- Implementation of the new 'Retirement Plus' model which allows customers to access personalised care as and when it is required
- Progress with digitalisation and the required move away from analogue technology including successfully securing funding from the Scottish Government to move over 100 analogue links to digital

- Progress being made in both reservations and completed sales of shared ownership properties in St Andrews
- Continuing public relations and government lobbying in partnership with Hanover (Scotland) and Trust Housing Associations
- Completion of a new build development of 40 units for rent at Fleming Place, Edinburgh
- £8m spent on maintaining and improving the quality of Bield's housing stock.

## Resources

### Housing Stock

Bield manages over 5,500 properties, of which just over 4,650 are owned by Bield, making it one of the largest RSLs in Scotland.

The aim of Bield is to have a common level of rents for all similar properties. The rent policy should be logical, consistent and easily applied. Bield's rent policy takes into account three objectives, affordability for the client group, financial viability for Bield, and marketability compared with its peer group.

### At 31 March, Bield had the following stock in management:

	2018	2017
Amenity	364	324
Retirement (including Sheltered)	2,729	2,730
Retirement Housing with Meals, Plus (including Very Sheltered)	1,183	1,183
Care Homes	90	183
Shared Ownership/Equity	182	187
General Needs	119	117
Resident Staff	3	6
Owner Services	870	865
<b>Total</b>	<b>5,540</b>	<b>5,595</b>

The Board recognises the need to maintain and improve existing housing stock. Bield is expecting to spend around £70m on maintaining its properties over the next five years. This includes the outworkings from the strategic review of Bield's existing housing stock for redevelopment and re-provisioning. This level of expenditure will have a significant impact on the reserves balances that Bield currently holds and the cash requirements of the organisation.

In addition to investing in existing stock, the Board will, in accordance with the Development Strategy, seek to invest in financially viable development opportunities as they arise to further strengthen Bield's asset base.

### Employees

Bield is a people organisation – Bield relies on a highly-committed workforce in order to deliver a high quality service to our customers. During 2017-18, the average number of full-time equivalent staff employed by Bield was 707 (2017: 769).

Bield benchmarks staff turnover levels, sickness absence, ethnic mix, gender and age profile against available statistics on a regular basis. In addition, Bield has continued its practice of keeping employees informed of matters affecting them as employees and the financial and economic factors affecting Bield, its tenants and other service users. This is achieved through consultations with employee representatives at the Employee Forum, distribution of the Business Strategy to staff and a range of communications including regular staff meetings, newsletters and the use of its intranet, *Grapevine*.

The Investors in People standard was first awarded in 1997 and has been successfully maintained since, with the most recent review in 2015-16 awarding gold status to the organisation.

Bield seeks to recruit and retain quality staff by offering attractive employment packages. Following the triennial valuation of Bield's pension scheme on 30th September 2014, a review of its existing arrangements and extensive consultation took place with staff during Autumn 2015. From 1 April 2016, Bield has maintained a Career Average and a Defined Contribution scheme both of which are available to all staff. Pension auto-enrolment became mandatory for Bield in September 2013 and as a result, there has been a rise in the number of employees

participating in the pension offerings available. Re-enrolment took place for the first time during 2016-17.

As part of Bield's commitment to ensure it attracts and retains high quality staff, a salary comparability exercise was undertaken over Summer 2015. Bield's salary levels are considered generally competitive in the marketplace, although increases were applied to some salary scales through the adoption of the living wage. A wider review of reward and recognition took place during 2016-17 with a further review scheduled during 2018-19.

Applications for employment by disabled persons are given full and fair consideration for all vacancies in accordance with their particular aptitudes and abilities. As are applications from other persons irrespective of gender, sexual orientation, marital status, age, religious belief, status, race or ethnic origin.

### Health and Safety

The Board is aware of its responsibilities on all matters relating to health and safety. Bield has prepared detailed health and safety policies and provides staff training and education on health and safety matters. Bield has a Health & Safety Management Group. This group, which includes Directors, meets to oversee activities and procedures related to health and safety. Employee consultation on health and safety matters is conducted through the Employee Forum. The Board of Management receives six monthly reports on health and safety issues.

### Information & Communications Technology (ICT)

ICT is a powerful and ever-increasing business tool to enable communication, data processing, reporting, and improved organisational efficiency. In the year to 31 March 2018, £112k was spent on new ICT equipment and software. This included sums in respect of the Virtual Desktop Infrastructure (VDI), enhancing ICT security and business continuity arrangements, asset management software and the on-going replacement programme for PCs and printers. Training continues to be provided to ensure all development-based staff can maximise the use of PCs to improve communication and reduce administration.

# Operating and Financial Review (continued)

In accordance with Bield's ICT Strategy, further extensive ICT Projects are planned for future years including Wi-Fi in schemes, upgrading the telecoms system, replacing the core housing management system and digitalising analogue technology. There also remains an increasing need to enhance ICT security in order to ensure that data remains secure and stored appropriately. All of these significant projects form a key part of Bield's continuous improvement programme.

## Continuous Improvement

Bield is committed to the principle of continuous improvement and the Business Strategy 2018-23 seeks to ensure services are reviewed and improved as required. The Performance Management Framework will identify areas of the business for improvement.

## Financial Review

### Accounting Policies

The principal accounting policies of Bield are set out in Note 1 on pages 23-26 of notes to the Financial Statements.

### Financial Highlights

Turnover for the year was £46.5m, a decrease of 3.7% on the previous year. There was a reduction in income from both Housing Support and Care activities. These reductions occurred either through the planned reconfiguration of services or an unplanned reduction in income which continues to put pressure on the wider organisation. These reductions were partially offset by an increase in rents and service charges and the full year effect of additional units which came into management during 2016-17.

Operating costs for the year have decreased by 3.0% which is less than the decrease in turnover. The main difference being where reductions in Housing Support and Care income have not seen corresponding reductions in expenditure as the process of reconfiguration takes place, resulting in an operating surplus of £1.3m in 2017-18 (2017: £1.7m). Reductions in operating costs will continue to be required in future years in order to maintain financial viability in the longer term.

The total comprehensive income for the year is significantly lower compared to the previous year at £1.6m (2017: £2.4m) primarily due to an impairment charge of £1.5m which has reduced the

carrying value of both the Registered Care Homes and the Shared Ownership development at The Walled Gardens, St Andrews.

Whilst in overall terms Bield made a surplus, a number of individual business areas made deficits which were anticipated as part of the Budget setting process for 2017-18.

Capital expenditure on properties amounted to £5.0m (expressed in cash terms in the Cash Flow Statement) which is a decrease from £13.3m in the previous financial year, primarily as a result of a decrease in the new build development programme and planned maintenance programme. Grant funding for new developments and site acquisitions continues to be difficult to secure. However, where financially viable development opportunities arise, Bield will seek to exploit those to meet its overall strategic objective of continuing to provide high quality housing for older people. After a depreciation charge of £6.4m, Bield's housing properties decreased from £130.6m to £127.3m.

Bield's investment portfolio, managed by Baillie Gifford & Co, is classed as a Current Asset rather than a Fixed Asset in the Statement of Financial Position. Although the investment portfolio is primarily held for the long term, it is anticipated that Bield may realise some of these investments in the short term in order to invest in both the current and new housing stock. Bield's portfolio had previously been subjected to turbulence in the global financial markets. The portfolio continued to recover during 2017-18 and consequently the valuation of the portfolio at the end of March had increased by £0.2m from its 2016-17 level. Bield's Performance & Audit Committee monitors the performance of the investment portfolio with an emphasis on the longer term performance trend over a three to five year period.

### Donations to Charitable organisations

In order to further Bield's objectives, charitable donations totalling £1,000 (2017: £1,000) were made to the Lintel Trust.

### Capital Structure and Treasury Policy

Total reserves at the end of the year were £61.9m (2017: £60.3m) of which £61.8m (2017: £60.2m) comprised the general Revenue Reserve. Long term borrowings at the period end have fallen to £2.3m (2017: £2.9m) principally due to loan repayments made during the year. The gearing ratio of 3.8%

(loans as a percentage of reserves) remains relatively low compared with other RSLs and well within Bield's ceiling of 30%. Bield has substantial unutilised security on its Statement of Financial Position. Whilst this means that Bield should be able to access additional borrowing to fund new development and stock investment, it will only do so if it has the ability to service capital repayments and annual interest charges. Cash balances decreased during 2017-18 mainly as a result of the timing of capital expenditure payments being made. The cash balance of £0.3m (2017: £0.6m) at the end of the financial year is, as anticipated, below the minimum specified in the Treasury Management Policy. This variation was given prior approval by the Board.

Bield's Treasury Management Policy was reviewed in early 2009 and is scheduled for review during 2018-19 following a model policy being developed by SFHA. It seeks to ensure that sufficient liquidity is available to meet foreseeable needs, surplus cash is invested prudently and financial risk is minimised. Treasury management activity is the responsibility of the Director of Finance & ICT Services, operating under the policy direction of the Board. In the current economic conditions, close scrutiny is rightly placed on this area of work.

The policy of Bield in the investing of surplus funds is to achieve a satisfactory return while minimising risk. In relation to borrowing, the policy is to ensure the stability of Bield's long-term financial position by borrowing on the most economically advantageous terms with a preference for fixed rate once the money raised has been committed to long-term projects.

Bield borrows at both fixed and variable rates of interest. At 31 March 2018, the percentage of fixed rate borrowing was 59% (2017: 62%) and the percentage of variable rate borrowing was 41% (2017: 38%), within the parameters set by the Board. No new borrowing facility was required in 2017-18 although there is the possibility that some additional funding may be required in the medium to longer term.

### Payment of Creditors

Bield's policy concerning the payment of its trade creditors complies with the Confederation of British Industry guidelines. The average payment period is 10 days (2017: 21 days).

### Cash Flow

The net cash decrease in 2017-18 was £0.3m compared to a decrease of £2.9m in the previous year.

Bield ended the year with a positive reconciled cash balance of £0.3m which is slightly more favourable than was budgeted as a result of the timing of capital expenditure payments taking place.

### Fixed Assets

The cost of Bield's housing properties after depreciation is £127m. These have been funded principally through a combination of Housing Association Grant and other grants, private finance and internal resources. The market value of Bield's housing properties is substantially higher than the net book value and is sufficient to meet all asset value related loan covenants.

### Reserves

Bield holds two principal reserves: a restricted reserve and a revenue reserve.

The restricted reserve mainly represents the restricted element of the Bield Housing Trust's assets transferred during 2009-10 along with the balance of monies received from a number of valued contributors, including specifically The Scottish Government People and Communities Fund, The Bank of Scotland Foundation and the R S Macdonald Charitable Trust.

The revenue reserve represents the accumulated annual surpluses of Bield. This reserve has been primarily invested in property assets let to tenants. This reserve has increased significantly since 2010 as a result of fundamental changes in accounting standards rather than an improvement in financial performance. Whilst it is understandable that readers of the financial statements interpret the level of reserves held as capacity to spend money, the requirement to satisfy loan covenants restricts the amount of reserves that can be released. The reserve is invested in property and is not held as cash.

Only 9% of Bield's total reserves are represented by cash or near-cash. These sums were historically built up to fund future anticipated investment in Bield's ageing housing stock and as a buffer against unforeseen emergencies.

# Operating and Financial Review (continued)

## Key Performance Indicators

The Board recognises the importance of monitoring performance against a range of internal targets as a means of measuring continuous improvement. A number of key performance indicators are included within the Business Strategy and are the subject of regular monitoring reports to the Board of Management and the Performance & Audit Committee.

The Board considers Bield's performance to be satisfactory. In relation to operational performance, the staff sickness absence indicator failed to meet the internal target. A higher level of long-term absence due to serious illness has been experienced across Bield with the figures shown above including these long-term absentees even although their eligible pay may have expired. In relation to financial performance, the approved budget for 2017-18 highlighted the quick ratio as being below the internal target. This reduction reflects shared ownership properties awaiting sale, planned capital expenditure and the delivery of the Business Strategy.

Bield's targets for 2018-19 remain broadly the same as listed in the table below.

## Equality & Diversity

Bield's Equality & Diversity Strategy commits Bield to providing equality of opportunity for all. An Equality Action Plan has been compiled and is included in the Business Strategy. Bield takes a positive approach to promoting its services to the Black and Minority Ethnic (BME) communities.

The following summarises some of the key performance indicators for Bield:

Indicator	2018	2017	Internal Target
<b>Operational</b>			
Reactive repairs carried out and completed right first time	94%	93%	90% or better
Rent loss (Voids) due to empty properties during the year	2.1%	2.4%	Under 2.25%
Rent arrears as a % of rent due	1.6%	1.5%	Under 1.75%
Staff sickness absence	5.4%	5.1%	3.5% or less
<b>Financial</b>			
Quick ratio	91%	77%	Over 100%
Surplus as a proportion of turnover	3.4%	4.9%	Over 3%
Interest cover	1,744%	1,544%	110% (min)
Gearing	3.8%	5%	50% (max)

## The Modern Slavery Act 2015

The Modern Slavery Act 2015 requires certain organisations to provide information regarding their efforts to eliminate slavery and human trafficking in their supply chains.

The following statement sets out the position of Bield in compliance with the Act.

Bield is committed to the highest standards for lawful, honest and ethical conduct in all its business dealings. This is primarily effected through the procurement of required works, goods and services which are governed by EU and UK Procurement Legislation which reflect and adhere to the laws and ethical standards relating to supply chains.

Bield verifies the legitimacy of its supply chains via pre-qualification questionnaires and/or invitation to tender documents contained within the procurement process, ensuring that unsuitable companies are excluded from the tender procedure. Similarly, Bield ensures that engaged companies typically have formal business conduct and similar policies consistent to those of Bield's own.

Bield does not currently provide staff with training in relation to slavery and human trafficking in the supply chains as Bield believes that the policies and procedures referred to previously are sufficiently robust to ensure that the risk of any occurrence is extremely low.

Bield therefore believes that to the best of its knowledge, its suppliers do not engage in illegal slavery or human trafficking.

## Environmental, Social and Community Issues

Bield takes its environmental responsibilities seriously and strives, wherever possible and within financial constraints, to minimise the impact of its activities on the environment. Plans are being implemented to improve energy efficiency within developments and to control temperature levels within developments more effectively.

Bield actively engages in social and community activity at a local level. In particular, efforts are made by development managers to ensure developments and projects form an integral part of community life. As part of this commitment, Bield has an active programme of recruiting volunteers to assist residents with social activities, provide befriending support and tutor older people in the use of computers.

## Going Concern

Bield's business activities, together with the factors likely to affect its future development, performance and position are set out within this Operating and Financial Review. The Operating and Financial Review also includes a review of the financial position of Bield, its cash flows, liquidity position and borrowing facilities.

Bield's financial projections demonstrate that Bield has the ability to meet its commitments in the short, medium and long-term. Therefore, the Board of Management believes that Bield is well placed to manage its business risks successfully despite the current uncertain economic outlook. This may mean that difficult decisions will have to be made during the life of the 2018-23 Business Strategy in order to ensure that this remains the case.

The Board has a reasonable expectation that Bield has adequate resources to continue in operational existence for the foreseeable future. For this reason, the going concern basis has been adopted in these financial statements.

## Internal Control

The Board is responsible for Bield's system of internal control and its effectiveness and therefore demands a strong control environment. However, the system is designed to manage rather than eliminate risk and therefore can only provide reasonable and not absolute assurance against material misstatement or loss.

The Board through the Performance & Audit Committee has reviewed the effectiveness of Bield's internal financial controls and risk management for the year ended 31 March 2018. No significant weakness in the internal controls has occurred resulting in material losses, contingencies or uncertainties which require disclosure in the financial statements. The Board's full Statement on Internal Financial Controls is set out on page 15.

## Awareness of Audit Information

The Board members who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant information of which the auditors are unaware. Each of the Board Members has confirmed that they have taken all steps that they ought to have taken as directors to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditors.

## Auditors

RSM UK Audit LLP has indicated its willingness to continue in office. A resolution proposing their reappointment for 2018-19 will be submitted at the Annual General Meeting.

## By order of the Board of Management

### SUSAN NAPIER

Chair of the Board of Management

5 July 2018

# Statement of the Board's Responsibilities

The Co-operative and Community Benefit Societies Act 2014 and registered social housing legislation require the Board of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of Bield and of the surplus or deficit for that period. In preparing these financial statements, the Board of Management is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the accounts on a going concern basis unless it is inappropriate to presume that Bield will continue in business.

The Board of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of Bield and to enable it to ensure that the financial statements comply with the Co-operative and Community Benefit Societies Act 2014, The Housing (Scotland) Act 2010 and the Accounting for Registered Social Landlords Statement of Recommended Practice 2014. It has general responsibility for taking reasonable steps to safeguard the assets of Bield and to prevent and detect fraud and other irregularities.

# Board Statement on Internal Financial Controls

- The Board acknowledges its ultimate responsibility for ensuring that Bield has in place a system of controls that is appropriate to the various business environments in which it operates.
- The systems of internal financial control, which are under regular review, are designed to manage rather than eliminate the risk of failure to achieve business objectives, and can only provide reasonable, and not absolute assurance, against material misstatement or loss.
- The key procedures which have been established and which are designed to provide effective internal financial control include:
  - Comprehensive budgeting systems with an annual budget approved by the Board of Management.
  - Regular consideration by the Board of Management of actual results compared with budgets, together with a forecast for the year. Significant variances from budgets are investigated, explained as appropriate and action taken as agreed.
  - An internal audit programme which is designed to cover the main business activities of Bield. The scope and content of this programme are reviewed by the Performance & Audit Committee. The independent professional internal auditor, who works closely with the external auditor, has direct access to the Performance & Audit Committee which receives the reports and agrees appropriate action plans.
  - Written scheme of delegation including details of delegated authority.
  - An assessment of the risk areas faced by Bield, with details of the control mechanisms in place to counteract that risk. The Performance & Audit Committee reports annually to the Board of Management on the effectiveness of the Risk Management procedures.

- The Performance & Audit Committee assists the Board in meeting its responsibility for ensuring that Bield's financial systems provide accurate and up to date information on its financial position and that the Annual Accounts represent a true and fair reflection of this position. The Committee also assists the Board by review of the accounting policies and internal financial controls. The internal and external auditors attend meetings of the Performance & Audit Committee at least once a year. The internal auditor has direct access to the Chair of the Performance & Audit Committee.

The Board has reviewed the effectiveness of the system of internal financial controls. No weaknesses have been found which resulted in material losses, contingencies or uncertainties which require disclosure in the Financial Statements. Where weaknesses in internal financial controls are identified, appropriate remedial action is taken.

- These arrangements are considered appropriate to the scale and range of Bield's activities and comply with the requirements contained in the Scottish Housing Regulator's Guidance.

## By order of the Board of Management

**SUSAN NAPIER**

Chair of the Board of Management

**5 July 2018**

# Independent Auditor's Report

to the Members of Bield Housing & Care

## Opinion on financial statements

We have audited the financial statements of Bield Housing & Care for the year ended 31 March 2018 which comprise the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Reserves, Statement of Cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of Bield Housing & Care's affairs as at 31 March 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Co-operative and Community Benefit Societies Act 2014, Part 6 of the Housing (Scotland) Act 2010 and the Determination of Accounting Requirements December 2014.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of Bield Housing & Care in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- The Board of Management's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- The Board of Management has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about Bield Housing and Care's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## Other Information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Board of Management is responsible for the other information. Our opinion on the financial statements does not cover the other information and, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of the other information, we are required to report that fact. We have nothing to report in this regard.

# Independent Auditor's Report

to the Members of Bield Housing & Care (continued)

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained; or
- Bield has not kept proper accounting records; or
- the financial statements are not in agreement with the books of account of Bield; or
- we have not received all the information and explanations we require for our audit.

## Responsibilities of the Board of Management

As explained more fully in the Board of Management's Responsibilities Statement set out on page 14, the Board of Management is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Board of Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Management is responsible for assessing Bield Housing & Care's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Management either intends to liquidate Bield Housing & Care or to cease operations, or have no realistic alternative but to do so.

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

## Use of our Report

This report is made solely to Bield's members as a body, in accordance with Part 7 of the Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to Bield's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Bield and Bield's members as a body, for our audit work, for this report, or for the opinions we have formed.

## RSM UK AUDIT LLP

Statutory Auditor  
Third Floor  
Centenary House  
69 Wellington Street  
Glasgow  
G2 6HG

July 2018

# Independent Auditor's Report to the Members of Bield Housing & Care

on Internal Financial Controls

In addition to our audit of the Financial Statements, we have reviewed your statement on page 15 concerning Bield Housing & Care's compliance with the information required by the Regulatory Standards for systemically important RSLs in respect of internal financial controls contained within the publication "Our Regulatory Framework" and associated Regulatory Advisory Notes which are issued by the Scottish Housing Regulator.

## Basis of Opinion

We carried out our review having regard to the requirements to corporate governance matters within Bulletin 2006/5 issued by the Financial Reporting Council through enquiry of certain members of the Board of Management and Officers of Bield Housing & Care and examination of relevant documents. The Bulletin does not require us to review the effectiveness of Bield Housing & Care's procedures for ensuring compliance with the guidance notes, nor to investigate the appropriateness of the reason given for non-compliance.

## Opinion

In our opinion the Statement on Internal Financial Control on page 15 has provided the disclosures required by the relevant Regulatory Standards for systemically important RSLs within the publication "Our Regulatory Framework" and associated Regulatory Advisory Notes issued by the Scottish Housing Regulator in respect of internal financial controls and is consistent with the information which came to our attention as a result of our audit work on the Financial Statements.

## RSM UK AUDIT LLP

Statutory Auditor  
Third Floor  
Centenary House  
69 Wellington Street  
Glasgow  
G2 6HG

July 2018

# Statement of Comprehensive Income

for the Year Ended 31 March 2018

	Notes	Continuing Operations £'000	Discontinued Operations £'000	2018 Total £'000	Continuing Operations (as restated) £'000	Discontinued Operations (as restated) £'000	2017 Total £'000
Turnover	2	41,479	5,061	46,540	42,435	5,879	48,314
Operating expenditure	2	(37,331)	(7,861)	(45,192)	(40,043)	(6,569)	(46,612)
Operating surplus	6	4,148	(2,800)	1,348	2,392	(690)	1,702
Investment income and interest receivable	7	100	-	100	105	-	105
Interest and financing costs		(214)	-	(214)	(336)	-	(336)
Gain/(Loss) on disposal of fixed assets	9	123	-	123	(4)	-	(4)
Movement in fair value of current asset investments	14	227	-	227	895	-	895
Total comprehensive income for the year		4,384	(2,800)	1,584	3,052	(690)	2,362

The results for the year relate to continuing activities along with the withdrawal from Registered Care Home activities which have been included as discontinued operations above in both the current and previous financial years. This has been a strategic decision taken by the Board during 2017, which will see the completion of this withdrawal during the 2018-19 financial year.

Included in the operating expenditure for discontinued operations is an impairment charge of £1.278m relating to the Care Homes.

The accompanying notes form part of these financial statements.

# Statement of Financial Position

as at 31 March 2018

	Notes	2018 £'000	2017 £'000
<b>Fixed Assets</b>			
Housing properties	11.A	127,304	130,573
Other fixed assets	11.B	6,343	6,764
		<b>133,647</b>	<b>137,337</b>
<b>Current Assets</b>			
Properties held for sale	12	7,295	8,135
Trade and other debtors	13	1,526	1,544
Current asset investments	14	5,122	4,894
Cash and cash equivalents		308	607
		14,251	15,180
<b>Current Liabilities</b>			
Creditors: amounts falling due within one year	15	(7,608)	(9,110)
<b>Net Current Assets</b>		<b>6,643</b>	<b>6,070</b>
<b>Total Assets Less Current Liabilities</b>			
		<b>140,290</b>	<b>143,407</b>
Creditors: amounts falling due after more than one year	16	(69,163)	(72,515)
Provisions for liabilities			
Pension provision	19	(9,221)	(10,570)
<b>Total Net Assets</b>		<b>61,906</b>	<b>60,322</b>
<b>Reserves:</b>			
Revenue reserve		61,753	60,239
Restricted reserve		153	83
<b>Total Reserves</b>		<b>61,906</b>	<b>60,322</b>

The financial statements were approved by the Board of Management and authorised for issue on 5 July 2018 and are signed on its behalf by:

**SUSAN NAPIER**

Member of the Board of Management

**DAVID SCOBIE**

Member of the Board of Management

**CLARE BEESLEY**

Company Secretary

The accompanying notes on pages 23 to 43 form part of these financial statements.

# Statement of Changes in Reserves

for the Year Ended 31 March 2018

	Restricted Reserve £'000	Revenue Reserve £'000	Total Reserves £'000
<b>Balance at 1 April 2017</b>	<b>83</b>	<b>60,239</b>	<b>60,322</b>
Surplus for year	–	1,584	1,584
Transfer from/(to) Income and Expenditure Account	103	(103)	–
Transfer (to)/from Income and Expenditure Account	(33)	33	–
<b>Balance at 31 March 2018</b>	<b>153</b>	<b>61,753</b>	<b>61,906</b>

# Statement of Cashflows

for the Year Ended 31 March 2018

	Note	2018 £'000	2017 £'000
<b>Net cash generated from operating activities</b>	21	<b>5,010</b>	<b>7,887</b>
<b>Cash flow from investing activities</b>			
Purchase of tangible fixed assets		(4,989)	(13,340)
Purchase of current asset investments		(106)	(50)
Proceeds from sale of tangible fixed assets		357	245
Proceeds from sale of current asset investments		105	3,185
Interest received		100	105
<b>Net cash (used in) investing activities</b>		<b>(4,533)</b>	<b>(9,855)</b>
<b>Cash flow from financing activities</b>			
Interest paid		(216)	(348)
Repayments of borrowings		(560)	(590)
<b>Net cash (used in) financing activities</b>		<b>(776)</b>	<b>(938)</b>
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(299)</b>	<b>(2,906)</b>
<b>Cash and cash equivalents at beginning of year</b>		<b>607</b>	<b>3,513</b>
<b>Cash and cash equivalents at end of year</b>		<b>308</b>	<b>607</b>

The cash and cash equivalents are made up of bank accounts held at the year end.

## Reconciliation of net cash flow to movement in net debt

	2018 £'000	2017 £'000
Decrease in cash	(299)	(2,906)
Repayments of borrowings	560	590
Net cash inflow/(outflow) from operating activities	261	(2,316)
Net (debt)/cash at 1 April	(2,301)	15
<b>Net debt at 31 March</b>	<b>(2,040)</b>	<b>(2,301)</b>

# Notes to the Financial Statements

## 1. Accounting Policies

Bield is registered under the Co-operative and Community Benefit Societies Act 2014 and is registered with the Scottish Housing Regulator (Registration No. HEP 71) under the Housing (Scotland) Act 2010. Bield has charitable status with HM Revenue & Customs (Charity Number SC006878) and is eligible for exemptions from corporation tax on charitable activities.

The address of Bield's registered office and principal place of business is provided on page 3 of these financial statements.

The principal activity of Bield is providing a diverse range of housing, care and other services to older people. The nature of these operations is explained more fully in the Overview of Business in the Operating and Financial Review (pages 4–13).

### ACCOUNTING BASIS

These financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice (UK GAAP) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS102"), the Housing SORP 2014 "Statement of Recommended Practice for Registered Housing Providers" and they comply with the Determination of Accounting Requirements 2015, and under the historical cost convention, modified to include certain financial instruments at fair value. The financial statements are prepared in sterling (£) and rounded to the nearest £'000 where stated.

### CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

Preparation of the financial statements requires management to make critical judgements and estimates concerning the future. Estimates and judgements are continually evaluated and are based on historical experience, advice from qualified experts and other factors including expectations of future events that are believed to be reasonable under the circumstances.

The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are the economic useful

life estimates of the components of housing properties. Management reviews its estimate of the useful lives of depreciable components at each reporting date based on industry standards and actual usage experienced.

### TURNOVER

Turnover represents rental and service charge income receivable (net of voids), fees, income from shared ownership first tranche sales, revenue grants and donations. Tenant service charges are levied on a basis intended to cover appropriate service costs each year. Income collected where Bield is acting as an agent is not included in turnover.

### FIXED ASSETS – HOUSING PROPERTIES

Housing properties are properties for the provision of social housing or to otherwise provide social benefit and are principally properties available for rent and shared ownership.

Completed housing and shared ownership properties are stated at cost less accumulated depreciation and impairment losses.

Works to existing properties will generally be capitalised under the following circumstances:

- Where a component of the housing property that has been treated separately for depreciation purposes and depreciated over its useful economic life is replaced or restored; or
- Where the subsequent expenditure provides an enhancement of the economic benefits of the tangible fixed assets in excess of the previously assessed standard of performance. Such enhancement can occur if the improvements result in an increase in rental income, a material reduction in future maintenance costs or a significant extension of the life of the property.

Works to existing properties which fail to meet the above criteria are charged to the Statement of Comprehensive Income.

The major components are deemed to be Land, Structure, Kitchen, Bathroom, Windows & Doors, Heating, Lift, Fire Alarm, Warden Call and Communal Lighting. Each component has a substantially different economic life and is depreciated over this individual life. Depreciation rates are shown on page 24.

# Notes to the Financial Statements (continued)

## SALE OF HOUSING PROPERTIES

Properties are disposed of under the appropriate legislation and guidance. All costs and grants relating to the share of property sold are removed from the financial statements at the date of sale.

## HOUSING ASSOCIATION GRANT

Housing Association Grant (HAG) is payable by the Scottish Government, City of Edinburgh Council and Glasgow City Council. Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. Where costs are not funded by HAG, the residual finance is sought from other sources or is funded internally.

HAG received for housing properties is recognised in income over the useful economic life of the structure of the asset and, where applicable, the individual components of the structure (excluding land) on a pro-rata basis under the accruals model.

On disposal of an asset for which HAG was received, if there is no obligation to repay the grant, then any unamortised grant remaining is derecognised as a liability and recognised as income. Where there is a requirement to repay a grant the liability is included in the Statement of Financial Position.

Grants received from non-government sources are recognised using the performance model. Grants are recognised as income when the associated performance conditions are met.

## Depreciation

### (i) Housing properties:

Depreciation is charged on a straight-line basis over the expected economic useful lives of each major component that makes up the housing property as follows:

Structure	50 years
Kitchen	18 years
Shower & Bathroom	15-30 years
Windows & Doors	25 years
Heating	15-20 years
Lift	25 years
Fire Alarm	15 years
Warden Call	10 years
Communal Lighting	15 years
Land is not depreciated	

An assessment is made at each reporting date of whether there are indications that a fixed asset (including housing properties) may be impaired or that an impairment loss previously recognised has fully or partially reversed. If such indications exist, Bield estimates the recoverable amount of the asset.

Shortfalls between the carrying value of fixed assets and their recoverable amounts, being the higher of fair value less costs to sell and value-in-use of the asset based on its service potential, are recognised as impairment losses in the Statement of Comprehensive Income.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Reversals of impairment losses are recognised as income. On reversal of an impairment loss, the depreciation or amortisation is adjusted to allocate the asset's revised carrying amount (less any residual value) over its remaining useful life.

### (ii) Other fixed assets:

Tangible fixed assets are initially measured at cost, net of depreciation and any impairment losses. Depreciation is charged on a straight-line basis as follows:

Office Premises	50 years
Office Fixtures & Fittings	10 years
Furniture & ICT Equipment	3 years
ICT Software & Telecoms	5 years
Motor Vehicles	5 years
Community Alarm Units	5 years

The office premises are held under a cost model with no revaluation. Expenditure less than £1,000 is not capitalised. Any costs related to the employment of staff specifically to manage ICT capital projects are capitalised.

## STOCK

Stock of housing properties is stated at the lower of cost and net realisable value and is recognised under current assets.

## SHARED OWNERSHIP

Shared ownership properties are split proportionally between fixed assets and current assets based on the element relating to expected first tranche sales. Proceeds from first tranche disposals of shared ownership properties are accounted for in the Statement of Comprehensive Income of the period in which the disposal occurs and are recognised as Turnover. The cost of disposal of first tranche disposals is included within Operating Costs. The cost of sales is calculated on a square footage basis of each property. The first tranche element of any unsold properties is shown as a current asset within stock.

## RESTRICTED RESERVES

A restricted reserve is held where funds are subject to conditions specified by a third party. Bield holds one restricted reserve in relation to donations received and where the use of those funds is limited to a specific purpose. Further restricted reserves will be created as required. Further explanation of the reserves held is given on page 11.

## RETIREMENT BENEFITS

Bield participates in two industry wide, multi-employer defined benefit pension schemes, the Social Housing Pension Scheme (SHPS) and the Growth Plan, and a defined contribution scheme. For the defined contribution scheme the amount charged to income and expenditure is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments.

For the SHPS, current service contributions are recognised in income and expenditure in the period to which they relate as there is insufficient information available to use defined benefit accounting. A liability is recognised for contributions arising from an agreement with the multi-employer plan that determines how the RSL will fund a deficit. Contributions are discounted when they are not expected to be settled wholly within 12 months of the period end.

The rate used to discount the benefit obligations to their present value is based on market yields for high quality corporate bonds with terms and currencies consistent with those of the benefit obligations.

## FINANCIAL INSTRUMENTS

Bield has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102, in full, to all of its financial instruments.

Financial assets and financial liabilities are recognised when Bield becomes a party to the contractual provisions of the instrument, and are offset only when Bield currently has a legally enforceable right to set off the recognised amounts and intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

### Financial assets

Debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Trade debtors are subsequently measured at amortised cost, being the transaction price less any amounts settled and any impairment losses.

Where the arrangement with a trade debtor constitutes a financing transaction, the debtor is initially and subsequently measured at the present value of future payments discounted at a market rate of interest for a similar debt instrument.

A provision for impairment of debtors is established when there is objective evidence that the amounts due will not be collected according to the original terms of the contract. Impairment losses are recognised in income and expenditure as the excess of the carrying value of the trade debtor over the present value of the future cash flows discounted using the original effective interest rate. Subsequent reversals of an impairment loss that objectively relate to an event occurring after the impairment loss was recognised, are recognised immediately in the Statement of Comprehensive Income.

# Notes to the Financial Statements (continued)

## Financial liabilities

### Trade creditors

Trade creditors payable within one year that do not constitute a financing transaction are initially measured at the transaction price and subsequently measured at amortised cost, being the transaction price less any amounts settled.

Where the arrangement with a trade creditor constitutes a financing transaction, the creditor is initially and subsequently measured at the present value of future payments discounted at a market rate of interest for a similar instrument.

### Borrowings

Borrowings are initially recognised at the transaction price, including transaction costs, and subsequently measured at amortised cost using the effective interest method. Interest expense is recognised on the basis of the effective interest method and is included in interest payable and other similar charges. Commitments to receive a loan are measured at cost less impairment.

### Derecognition of financial assets and liabilities

A financial asset is derecognised only when the contractual rights to cash flows expire or are settled, or substantially all the risks and rewards of ownership are transferred to another party, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party. A financial liability (or part thereof) is derecognised when the obligation specified in the contract is discharged, cancelled or expires.

### VALUE ADDED TAX

Bield is VAT registered, however a large proportion of income, namely rents, is exempt for VAT purposes therefore giving rise to a Partial Exemption calculation. Consequently little VAT paid is recoverable and expenditure is therefore shown inclusive of VAT. Any VAT recovered is offset against operating costs.

## INVESTMENTS

Investment income is recognised when due and receivable. The fair value of trade investments quoted on a recognised stock exchange is the quoted bid price. The fair value of unlisted investments is measured using valuation techniques which include turnover multiple, earnings multiple, net assets or discounted cash flows, as appropriate, based on the nature and circumstances of the investment.

All gains or losses on valuation are reflected through the Statement of Comprehensive Income.

## OPERATING LEASE RENTALS

Operating lease rentals are charged on a straight-line basis over the term of the lease.

## DEPOSITS AND LIQUID RESOURCES

Cash comprises cash in hand and deposits repayable on demand less overdrafts repayable on demand. Liquid resources are current asset investments that are disposable without curtailing or disrupting the business and are readily convertible into known amounts of cash at or close to their carrying value.

## PROVISIONS

Provisions are recognised when Bield has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and that obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

## 2. Particulars of Turnover, Operating Costs and Operating Surplus or Deficit

	Notes	Turnover £'000	Operating Costs £'000	2018 Operating Surplus/ (Deficit) £'000	2017 Operating Surplus/ (Deficit) £'000
Affordable Letting activities	3	38,059	(36,570)	1,489	2,339
Other activities	4	8,481	(8,622)	(141)	(637)
<b>Total</b>		<b>46,540</b>	<b>(45,192)</b>	<b>1,348</b>	<b>1,702</b>
Total for previous reporting period		48,314	(46,612)	1,702	

# Notes to the Financial Statements (continued)

## 3. Particulars of Turnover, Operating Costs and Operating Surplus or Deficit from Affordable Letting Activities

	General Needs Social Housing £'000	Supported Social Housing Accommodation £'000	Registered Care £'000	Shared Ownership Housing £'000	Total 2018 £'000	Total 2017 £'000
Rent receivable net of service charges	552	15,781	5,085	518	21,936	22,399
Service charges	65	13,617	–	447	14,129	14,086
Gross income from rents and service charges	617	29,398	5,085	965	36,065	36,485
Less voids	(7)	(812)	(229)	(159)	(1,207)	(1,260)
<b>Net income from rents and service charges</b>	<b>610</b>	<b>28,586</b>	<b>4,856</b>	<b>806</b>	<b>34,858</b>	<b>35,225</b>
Grants released from deferred income	–	2,963	178	33	3,174	3,408
Revenue grants from Scottish Ministers	–	–	27	–	27	27
<b>Total turnover from affordable letting activities</b>	<b>610</b>	<b>31,549</b>	<b>5,061</b>	<b>839</b>	<b>38,059</b>	<b>38,661</b>
Management and maintenance administration costs	(110)	(5,777)	(659)	(87)	(6,633)	(7,070)
Service costs	(198)	(10,384)	(5,409)	(157)	(16,148)	(15,784)
Planned and cyclical maintenance including major repairs costs	(56)	(2,905)	(98)	(44)	(3,103)	(3,602)
Reactive maintenance costs	(46)	(2,447)	(175)	(37)	(2,705)	(2,775)
Bad debts – rents and service charges	(1)	(46)	(21)	(1)	(69)	(21)
Depreciation of affordable let properties	(104)	(5,928)	(221)	(130)	(6,383)	(6,802)
Impairment of affordable let properties	–	–	(1,278)	(251)	(1,529)	(268)
<b>Operating costs for affordable letting activities</b>	<b>(515)</b>	<b>(27,487)</b>	<b>(7,861)</b>	<b>(707)</b>	<b>(36,570)</b>	<b>(36,322)</b>
<b>Operating surplus or deficit for affordable letting activities</b>	<b>95</b>	<b>4,062</b>	<b>(2,800)</b>	<b>132</b>	<b>1,489</b>	<b>2,339</b>
Operating surplus or deficit for affordable letting activities for previous reporting period	161	2,730	(690)	138	2,339	

During 2017, the Board took a strategic decision to withdraw from the provision of Registered Care Homes. This withdrawal will be fully completed by the end of 2018–19 financial year. All discontinued activities included within 2017 and 2018 relate solely to Registered Care Home activity.

## 4. Particulars of Turnover, Operating Costs and Operating Surplus or Deficit from Other Activities

	Grants from Scottish Ministers £'000	Other Revenue Grants £'000	Supporting People Income £'000	Other Income £'000	Total Turnover £'000	Operating Costs: Bad Debts £'000	Other Operating Costs £'000	Operating Surplus or Deficit £'000	Operating Surplus or Deficit for previous reporting period £'000
Support activities	–	–	1,101	–	<b>1,101</b>	–	(1,355)	(254)	(500)
Care activities (excluding Care Homes)	–	2,914	102	512	<b>3,528</b>	(1)	(3,680)	(153)	(86)
Contracted out services undertaken for other organisations	–	–	–	1,335	<b>1,335</b>	–	(1,239)	96	69
Community alarm, letting of communal facilities	–	–	–	892	<b>892</b>	–	(522)	370	375
Business development activities	–	–	–	41	<b>41</b>	–	(335)	(294)	(322)
Business strategy/transformation	–	–	–	–	–	–	(321)	(321)	(62)
First tranche shared ownership sales	–	–	–	1,584	<b>1,584</b>	–	(1,302)	282	201
Pension scheme change of assumptions	–	–	–	–	–	–	133	133	(312)
<b>Total from other activities</b>	<b>–</b>	<b>2,914</b>	<b>1,203</b>	<b>4,364</b>	<b>8,481</b>	<b>(1)</b>	<b>(8,621)</b>	<b>(141)</b>	<b>(637)</b>
Total from other activities for the previous reporting period	–	3,072	1,635	4,946	9,653	12	(10,302)	(637)	

Included within letting of communal facilities and community alarm is income of £472k (2017: £455k) in respect of BR24. Included within development activities are marketing costs of £122k (2017: £144k).

The Accounting Determination includes additional information lines to that shown in notes 3 and 4 above. The Board does not feel that any additional information is required with regard to these notes.

# Notes to the Financial Statements (continued)

## 5. Units under development and in management

	Units Under Development		Units In Management	
	2018 Units	2017 Units	2018 Units	2017 Units
General Needs Housing	–	–	119	117
<b>Supported Housing:</b>				
Sheltered/Very Sheltered/Amenity/ Retirement Care	–	40	4,293	4,256
	–	–	76	155
	<b>–</b>	<b>40</b>	<b>4,488</b>	<b>4,528</b>
<b>Shared ownership</b>	<b>–</b>	<b>–</b>	<b>182</b>	<b>187</b>
<b>Private housing under management:</b>				
Wholly owned	–	–	833	828
Agency	–	–	37	52
	<b>–</b>	<b>–</b>	<b>870</b>	<b>880</b>
Total units under development and in management	<b>–</b>	<b>40</b>	<b>5,540</b>	<b>5,595</b>

## 6. Interest receivable and similar income

	2018 £'000	2017 £'000
Interest on bank deposits	2	4
Income from listed investments	98	101
	<b>100</b>	<b>105</b>

## 7. Interest payable and similar charges

	2018 £'000	2017 £'000
Interest arising on:		
Bank loans and overdrafts	83	117
Defined benefit pension charge	131	219
	<b>214</b>	<b>336</b>

## 8. Operating surplus or deficit

	2018 £'000	2017 £'000
Operating surplus is stated after charging/(crediting):		
Depreciation of housing properties	6,383	6,802
Depreciation of other tangible fixed assets	533	679
Impairment of housing properties	1,529	268
(Surplus)/deficit on disposal of tangible fixed assets (note 9)	(123)	4
Operating lease rentals	115	135
Fees payable to RSM UK Audit LLP and its associates in respect of both audit and non-audit services are as follows:		
	2018 £'000	2017 £'000
Audit services – statutory audit of the Association	23	22
Other services	–	–
	<b>23</b>	<b>22</b>

## 9. Surplus or deficit on disposal of fixed assets

	2018 £'000	2017 £'000
Motor Vehicles: gain on sale	7	10
Housing Properties: sale proceeds	350	235
Less: HAG Repaid	–	–
Less: Net Book Value	(220)	(171)
Housing Properties: gain on disposal	130	64
Disposal of Housing Properties Components	(14)	(78)
	<b>123</b>	<b>(4)</b>

The components disposal arose due to the earlier than scheduled replacement of some items.

# Notes to the Financial Statements (continued)

## 10. Employees

	2018 No.	2017 No.
The average monthly number of full-time equivalent persons employed by the Association (including Directors) during the year was:		
Office and management/Administration	179	184
Scheme based staff	528	585
	<b>707</b>	<b>769</b>
	2018 £'000	2017 £'000
Staff costs for the above persons:		
Wages and salaries	17,972	18,951
Social security costs	1,251	1,327
Pension costs	2,106	2,082
Redundancy payments	597	144
	<b>21,926</b>	<b>22,504</b>
<b>The Directors (Key Management Personnel) are defined as the members of the Board of Management, the Chief Executive and any other member of the Senior Management Team. No emoluments were paid to any member of the Board of Management during the year.</b>		
The number of Directors who received emoluments (excluding employers' pension contributions) in excess of £60,000 during the reporting period fell within the following bands:		
	Number	Number
£60,001 to £70,000	–	–
£70,001 to £80,000	1	2
£80,001 to £90,000	3	2
£90,001 to £100,000	–	–
£100,001 to £110,000	1	1
	<b>5</b>	<b>5</b>
	2018 £'000	2017 £'000
Aggregate emoluments for the above Directors (excluding pension contributions and including benefits in kind)	<b>425</b>	<b>448</b>
The emoluments for the Chief Executive (excluding pension contributions)	<b>106</b>	<b>106</b>
Aggregate pension contributions in relation to the above Directors	<b>18</b>	<b>18</b>
Aggregate benefits in kind in relation to the above Directors	<b>18</b>	<b>15</b>
The pension contributions for the Chief Executive	<b>6</b>	<b>6</b>
Total expenses reimbursed to Directors and to Board of Management members insofar not chargeable to Income Tax were £8,573 (2017: £6,724).		
No loans were made to Board members, officers or employees during the year.		

## 11A. Tangible Fixed Assets – Housing Properties

	Social housing properties held for letting £'000	Housing properties for letting under construction £'000	Completed shared ownership housing properties £'000	Total housing properties £'000
<b>Cost:</b>				
1 April 2017	225,981	2,940	6,504	235,425
Additions	–	2,106	27	2,133
Works to existing properties	2,687	–	37	2,724
Disposals	(920)	–	(207)	(1,127)
Transfers to properties for letting	68	–	(68)	–
Schemes completed	4,945	(4,945)	–	–
31 March 2018	<b>232,761</b>	<b>101</b>	<b>6,293</b>	<b>239,155</b>
<b>Depreciation and impairment:</b>				
1 April 2017	(103,915)	–	(937)	(104,851)
Depreciation charged in year	(6,253)	–	(130)	(6,383)
Impairment charged in year	(1,278)	–	(251)	(1,529)
Released on disposal	907	–	6	913
31 March 2018	<b>(110,539)</b>	<b>–</b>	<b>(1,312)</b>	<b>(111,851)</b>
<b>Net book value</b>				
31 March 2018	<b>122,222</b>	<b>101</b>	<b>4,981</b>	<b>127,304</b>
31 March 2017	122,066	2,940	5,567	130,573
			2018 £'000	2017 £'000
<b>Expenditure on works to existing properties</b>				
Improvement work capitalised			51	–
Replacement component spend capitalised			2,636	4,680
Amounts charged to income and expenditure			3,103	3,599
Total major repairs spend			<b>5,790</b>	<b>8,279</b>

Bield considers each development to be a separate cash generating unit when assessing for impairment, in accordance with SORP 2014.

During the year, Bield has recognised a total impairment loss of £1,529k in relation to the Registered Care Homes (£1,278k) and the Walled Gardens, St Andrews (£251k). The loss in relation to these 12 Registered Care Homes is as a result of the planned withdrawal from providing these services. The loss in relation to the 77 properties at the shared ownership development at The Walled Gardens is a result of slower concluded sales than originally anticipated and subsequently resulted in less rental income being achieved.

Land with a value of £8.7m (2017: £8.7m) is included in the cost figure of the note above.

# Notes to the Financial Statements (continued)

## 11B. Tangible Fixed Assets – Other

	Freehold property £'000	Computers and Office Equipment £'000	Furniture fixtures and fittings £'000	Motor vehicles £'000	Total £'000
<b>Cost:</b>					
1 April 2017	7,612	4,314	269	299	12,494
Additions	–	112	–	–	112
Disposals	–	–	–	(123)	(123)
31 March 2018	<b>7,612</b>	<b>4,426</b>	<b>269</b>	<b>176</b>	<b>12,483</b>
<b>Depreciation and impairment:</b>					
1 April 2017	(1,515)	(3,663)	(253)	(299)	(5,730)
Depreciation charged in year	(144)	(384)	(5)	–	(533)
Released on disposal	–	–	–	123	123
31 March 2018	<b>(1,659)</b>	<b>(4,047)</b>	<b>(258)</b>	<b>(176)</b>	<b>(6,140)</b>
<b>Net book value</b>					
31 March 2018	<b>5,953</b>	<b>379</b>	<b>11</b>	<b>–</b>	<b>6,343</b>
31 March 2017	6,097	651	16	–	6,764

## 12. Properties for sale

	2018 £'000	2017 £'000
Shared ownership properties	–	27
Completed properties	7,295	8,108
Work in progress	–	–
	<b>7,295</b>	<b>8,135</b>

## 13. Debtors

	2018 £'000	2017 £'000
<b>Amounts falling due within one year:</b>		
Rent and service charges receivable	1,130	964
Less: provision for bad and doubtful debts	(333)	(279)
	797	685
Other debtors	226	237
Prepayments and accrued income	493	617
Other taxation and social security costs	10	5
	<b>1,526</b>	<b>1,544</b>
The amount of debtors held at amortised cost is £nil.		

## 14. Current Asset Investments

	2018 £'000	2017 £'000
Valuation at 1 April 2017	4,894	7,133
Additions in year	106	51
Disposals in year	(105)	(3,185)
Appreciation on disposals/revaluation	227	895
Valuation at 31 March 2018	<b>5,122</b>	<b>4,894</b>

## 15. Creditors: amounts falling due within one year

	2018 £'000	2017 £'000
Debt (note 18)	125	515
Rent and service charges received in advance	394	295
Other grants received in advance	21	31
Deferred capital grants (note 17)	3,182	3,174
Trade creditors	1,262	2,721
Other taxation and social security costs	337	337
Other creditors	875	390
Accruals and deferred income	1,412	1,647
	<b>7,608</b>	<b>9,110</b>
The amount of creditors held at amortised cost is £nil.		

## 16. Creditors: amounts falling due after more than one year

	2018 £'000	2017 £'000
Debt (note 18)	2,223	2,393
Deferred capital grant (note 17)	66,940	70,122
	<b>69,163</b>	<b>72,515</b>

# Notes to the Financial Statements (continued)

## 17. Deferred capital grant

	2018 £'000	2017 £'000
As at 1 April 2017	73,296	75,500
Grant received in the year	–	1,204
Capital grant released	(3,174)	(3,408)
As at 31 March 2018	<b>70,122</b>	<b>73,296</b>
Amounts to be released within one year	3,182	3,174
Amounts to be released in more than one year	66,940	70,122
	<b>70,122</b>	<b>73,296</b>

## 18. Debt analysis – borrowings

	2018 £'000	2017 £'000
Being loans falling due:		
– within one year	125	515
– after more than one year	2,223	2,393
	<b>2,348</b>	<b>2,908</b>
Based on the lender's earliest repayment date, borrowings are repayable as follows:		
Due within one year	125	515
Due in one year or more but less than two years	1,200	170
Due between two and five years	460	1,495
Due in more than five years	563	728
	<b>2,348</b>	<b>2,908</b>
Bank loans:		
Fixed Rate	1,280	1,806
Variable Rate	1,068	1,102
	<b>2,348</b>	<b>2,908</b>
Average interest rates for year		
– fixed	4.39%	4.96%
– variable	1.36%	1.39%
– overall	3.51%	4.04%

## 19. Provisions

	SHPS Pension £'000	Growth Plan £'000	Total £'000
1 April 2017	10,437	133	10,570
Utilised in the year	(1,332)	(15)	(1,347)
Unwinding of discount	129	2	131
Decrease due to change in assumptions	(131)	(2)	(133)
31 March 2018	<b>9,103</b>	<b>118</b>	<b>9,221</b>

The provisions represent the net present value of the commitment to the multi-employer pension schemes in respect of past deficits. See notes 24 and 25 Retirement Benefits for further information.

## 20. Share Capital

Each member of Bield holds one share of £1 in Bield. These shares carry no rights to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of Bield. Each member has a right to vote at members' meetings.

	2018 Number	2017 Number
Number of members		
1 April 2017	79	95
Joined during the year	6	6
Left during year	(3)	(22)
<b>31 March 2018</b>	<b>82</b>	<b>79</b>

# Notes to the Financial Statements (continued)

## 21. Reconciliation of surplus to net cash generated from/(used in) operations

	2018 £'000	2017 £'000
Surplus/(deficit) for the year	1,584	2,362
Adjustments for non-cash items:		
Depreciation of tangible fixed assets	6,916	7,481
Impairment losses on tangible fixed assets	1,529	268
Defined benefit pension schemes	(1,347)	(767)
(Decrease) in provisions	(3,174)	(2,238)
Loss on disposal of tangible fixed assets	(123)	4
Fair value movement of current asset investments	(227)	(895)
Interest receivable	(100)	(105)
Interest payable	214	336
<b>Operating cash flows before movements in working capital</b>	<b>5,272</b>	<b>6,446</b>
Decrease in stock	840	2,034
Decrease in trade and other debtors	13	600
(Decrease) in trade and other creditors	(1,115)	(1,193)
<b>Cash generated from operations</b>	<b>5,010</b>	<b>7,887</b>

## 22. Capital commitments and other contractual obligations

	2018 £'000	2017 £'000
Capital expenditure contracted for but not provided in the financial statements	–	<b>2,142</b>

## 23. Commitments under operating leases

The total future minimum payments under non-cancellable operating leases are as follows:		
	2018 £'000	2017 £'000
Amounts due:		
Within one year	82	87
Between one and five years	91	86
	<b>173</b>	<b>173</b>

## 24. Retirement Benefits – SHPS Scheme

The company participates in the scheme, a multi-employer scheme which provides benefits to some 500 non-associated employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out with an effective date of 30 September 2014. This actuarial valuation was certified on 23 November 2015 and showed assets of £3,123m, liabilities of £4,446m and a deficit of £1,323m. To eliminate this funding shortfall, the trustees and the participating employers have agreed that additional contributions will be paid, in combination from all employers, to the scheme as follows:

### Deficit Contributions

<b>Tier 1</b> From 1 April 2016 to 30 September 2020:	£40.6m per annum (payable monthly and increasing by 4.7% each year on 1 April)
<b>Tier 2</b> From 1 April 2016 to 30 September 2023:	£28.6m per annum (payable monthly and increasing by 4.7% each year on 1 April)
<b>Tier 3</b> From 1 April 2016 to 30 September 2026:	£32.7m per annum (payable monthly and increasing by 3.0% each year on 1 April)
<b>Tier 4</b> From 1 April 2016 to 30 September 2026:	£31.7m per annum (payable monthly and increasing by 3.0% each year on 1 April)

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2011; this valuation was certified on 17 December 2012 and showed assets of £2,062m, liabilities of £3,097m and a deficit of £1,035m. To eliminate this funding shortfall, payments consisted of the Tier 1, 2 & 3 deficit contributions.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement, the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

### Present values of provision

	31 March 2018 £'000	31 March 2017 £'000	31 March 2016 £'000
Present value of provision	9,103	10,437	11,197

# Notes to the Financial Statements (continued)

## Reconciliation of opening and closing provisions

	Period Ending 31 March 2018 £'000	Period Ending 31 March 2017 £'000
Provision at start of period	10,437	11,197
Unwinding of the discount factor (interest expense)	129	216
Deficit contribution paid	(1,332)	(1,284)
Remeasurements – impact of any change in assumptions	(131)	308
Remeasurements – amendments to the contribution schedule	–	–
Provision at end of period	9,103	10,437

## Income and expenditure impact

	Period Ending 31 March 2018 £'000	Period Ending 31 March 2017 £'000
Interest expense	129	216
Remeasurements – impact of any change in assumptions	(131)	308
Remeasurements – amendments to the contribution schedule	–	–
Contributions paid in respect of future service	707	687
Costs recognised in income and expenditure account	705	708

## Assumptions

	31 March 2018 % per annum	31 March 2017 % per annum	31 March 2016 % per annum
Rate of discount	1.72	1.33	2.06

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

## 25. Retirement Benefits – Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 1,300 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employer's obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2011. This valuation showed assets of £780m, liabilities of £928m and a deficit of £148m.

A full actuarial valuation for the scheme was carried out at 30 September 2014. This valuation showed assets of £793m, liabilities of £970m and a deficit of £177m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

### Deficit Contributions

From 1 April 2016 to 30 September 2025:	£12,945,440 per annum (payable monthly and increasing by 3% each on 1 April)
From 1 April 2016 to 30 September 2028:	£54,560 per annum (payable monthly and increasing by 3% each on 1 April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

### Present values of provision

	31 March 2018 £'000	31 March 2017 £'000	31 March 2016 £'000
Present value of provision	118	133	140

# Notes to the Financial Statements (continued)

## Reconciliation of opening and closing provisions

	Period Ending 31 March 2018 £'000	Period Ending 31 March 2017 £'000
Provision at start of period	133	140
Unwinding of the discount factor (interest expense)	2	3
Deficit contribution paid	(15)	(14)
Remeasurements – impact of any change in assumptions	(2)	4
Remeasurements – amendments to the contribution schedule	–	–
Provision at end of period	118	133

## Income and expenditure impact

	Period Ending 31 March 2018 £'000	Period Ending 31 March 2017 £'000
Interest expense	2	3
Remeasurements – impact of any change in assumptions	(2)	4
Remeasurements – amendments to the contribution schedule	–	–

## Assumptions

	31 March 2018 % per annum	31 March 2017 % per annum	31 March 2016 % per annum
Rate of discount	1.71	1.32	2.07

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

## 26. Contingent Liabilities

At 31 March 2018, the Board of Management was not aware of any contingent liabilities (2017: £nil) with the exception of those referred to in the pension notes 24 and 25 and none has emerged since.

## 27. Related Party Transactions

- (i) One current member of the Board of Management and Mr Nicholson who retired at the AGM, held a tenancy with Bield during the year. All tenancies were Scottish secure tenancies and were granted under Bield's allocations policy, with rent under normal terms. During the year £8,984 (2017: £12,344) of rent and service charge was receivable from these tenant members. At the year end there was £nil (2017: £nil) of arrears due from these tenant members. Any amounts outstanding are unsecured, non-interest bearing and will be settled in cash. No guarantees have been given or received. No expense has been recognised in the year (2017: £nil) in respect of bad debts from related parties.
- (ii) Bield holds £850,921 (2017: £796,218) in trust for developments relating to owner occupiers.

## 28. Post Balance Sheet Events

In relation to events after the 31 March 2018, the Board took the decision to withdraw from the provision of Registered Care Home activities during 2017 and as such, all care homes will be either closed or transferred to another provider during the 2018-19 financial year. These activities have been included as discontinued within these financial statements and will not generate any material gain or loss from their subsequent disposal.

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