

**Minutes of the Meeting of the Board of Management
held on 23 October 2018 at 1.45pm
79 Hopetoun Street, Edinburgh**

PRESENT:	Mrs S Napier	Chair
	Mrs P Dawson	
	Mrs I Deuling	
	Mr R Fernie	
	Dr L Holdsworth	
	Mrs M Moore	(from Minute 3314(i) only)
	Mr G O'Sullivan	
	Mr D Scobie	
	Ms M Sibbald	
	Mr W Smalley	
IN ATTENDANCE:	Mr B Logan	Chief Executive
	Mr C Dickson	Director of Care Services/Interim Director of Housing Services
	Mrs N Harcus	Interim Director of HR
	Ms C Innes	Head of Development
	Miss C Beesley	Governance & Administration Manager

3311. Apologies for Absence

Apologies for absence were received from Ms I McGarvie.

3312. Declaration of Interest

There were no declarations of interest.

3313. Minutes

(i) Minutes of the Meeting held on 30 August 2018

In respect of Minute 3291(iii) - Key Performance Indicators Q1 (April-June 2018) – it was noted that the Board wished to commend the work undertaken by staff in relation to the KPIs.

Thereafter, the minutes, having been previously circulated, were approved and signed by the Chair.

- (ii) Confidential Minutes of the Meeting held on 30 August 2018
The minutes, having been previously circulated, were approved and signed by the Chair.
- (iii) Minutes of the Meeting held on 11 September 2018
The minutes, having been previously circulated, were approved and signed by the Chair.
- (iv) Confidential Minutes of the Meeting held on 11 September 2018
The minutes, having been previously circulated, were approved and signed by the Chair.
- (v) Minutes of the Meeting held on 20 September 2018
In relation to Minute 3309(ii) – Electronic Board Papers – Ms M Sibbald advised that she did not require a Bield device. Mr Scobie confirmed that he did. Thereafter, the minutes, having been previously circulated, were approved and signed by the Chair.

3314. Priority Items

- (i) Confidential Item: BR24 Report

3315. Date of Next Meeting – Thursday 29 November, Airth Castle Hotel, Falkirk

The date of the next meeting was confirmed as Thursday 29 November 2018, Airth Castle, Airth, Stirlingshire.

3316. Any Other Business

- (i) Co-option to the Board
The Chair advised that an interview had taken place prior to the Board meeting with Janette Stone. Janette had an HR background and was currently employed by Napier University as an HR Partner. The Chair confirmed that the interview had gone well and it was proposed to offer Janette co-option to the Board up to the AGM in 2019.