

PERFORMANCE AND AUDIT COMMITTEE
Thursday 28 February 2019 at 10.30am
Board Room, 79 Hopetoun Street, Edinburgh

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interest**
3. **Minutes of the Meeting held on 15 November 2018** (paper attached)
Confidential Minutes of the Meeting held on 15 November 2018 (paper attached)
4. **Business Arising from Previous Meeting**
 - (i) **Actions Arising from Previous Meetings** (paper attached)
 - (ii) **Confidential Item: Minute 288(ii) – Allegation of Fraud/Theft** (paper attached)
5. **Priority Items**
 - (i) **Confidential Item: External Audit Plan 2018-19** (paper attached)
6. **Performance**
 - (i) **Key Performance Indicators – Q3 (October-December 2018)** (paper attached)
 - (ii) **Business Strategy Priority Tasks Progress Report – February 2019** (paper attached)
 - (iii) **Complaints Update** (paper attached)
 - (iv) **Confidential Item: Development Performance Report** (paper attached)
 - (v) **EFQM Update** (verbal)
7. /...

7. Internal Audit

(i) Internal Audit Reports:

(a) Follow-up Review (paper attached)

(ii) Progress Update on Audit Recommendations (paper attached)

(iii) Internal Audit Plan 2019/20 (paper attached)

8. Policies

Nil

9. Risk Management

(i) Risk Register Update (paper attached)

10. Any Other Business

11. Date of Next Meeting - Thursday 20 June 2019 - Edinburgh