



**Minutes of the Meeting of the Board  
held on 24 March 2022 at 3.00pm  
via Zoom**

**PRESENT:**

Lesley Holdsworth	Chair
Ingirid Deuling	
Robert Fernie	
David Fisher	
Carole Lamond	
Eric Lewis	
Isabel McGarvie	
Beth McNeil	
Graeme Russell	

**IN ATTENDANCE:**

Lynne Douglas	Chief Executive
Tracey Howatt	Director of Customer Experience
Paula Rice	Director of Finance & Technology
Nikki Ritchie	Director of People & OD
Clare Beesley	Governance Manager

**3612. Apologies for Absence**

Apologies for absence were received from Margaret Moore, Willie Smalley and Val Hunter.

**3613. Declarations of Interest**

There were no declarations of interest.

**3614. Minutes**

- (i) Minutes of the Meeting held on 24 February 2022  
**The Minutes of the Meeting held on 24 February 2022, having been previously circulated, were approved and signed by the Chair.**

- (ii) Confidential Minutes of Meeting held on 24 February 2022  
**The Confidential Minutes of the Meeting held on 24 February 2022, having been previously circulated, were approved and signed by the Chair.**

### **3615. Business Arising**

- (i) Action List  
**The Board noted the Action List.**

### **3616. Priority Items**

- (i) Confidential Item: Redacted
- (ii) Confidential Item: Redacted
- (iii) Confidential Item: Redacted
- (iv) Confidential Item: Redacted

### **3617. Items for Noting**

- (i) Confidential Item: Redacted
- (ii) Duty of Candour Annual Report  
The Board received Report B/6(ii)/MAR/22 from the Director of Customer Experience.

It was noted that there had been no instances associated with duty of candour up to the publishing of the report. If any incidents occurred between the date of the meeting and 31 March, the Board would be advised, and the report updated accordingly. It was not expected that this would be the case.

#### **The Board:**

- (i) noted the Duty of Candour Report 2021/22; and**
- (ii) instructed the Director of Customer Experience to publish the report on the Bield website and send a copy to the Care Inspectorate no later than 30 April 2022.**

### **3618. Update Reports for Committees, Sub-Committees and SLWG**

- (i) People & Staff Governance Committee Confidential Minutes – 8 February 2022

**The Board noted the Confidential Minutes of the People & Staff Governance Committee held on 8 February 2022.**

- (ii) Audit & Risk Committee Meeting – 17 February 2022  
**The Board noted the Minutes of the meeting of the Audit & Risk Committee held on 17 February 2022.**
- (iii) Audit & Risk Committee Meeting – Confidential Minutes – 17 February 2022  
**The Board noted the Confidential Minutes of the meeting of the Audit & Risk Committee on 17 February 2022.**

### **3619. Governance**

- (i) Confidential: Company Secretary Report  
The Board received Report B/9(i)/MAR/22 from the Governance Manager.

A suggestion was made to add a question to the member application form which would determine why the applicant was applying to Bield.

**The Board:**

- (i) **approved the application for membership; and**
- (ii) **noted the use of SO10.**

### **3620. Date of Next Meetings – Thursday 28 April & Thursday 25 May 2022**

It was agreed that an additional meeting would take place on Thursday 28 April 2022 to discuss Strategic Asset Management. It was felt that this was such an important issue that it merited a separate meeting. It was also felt important that the Director of Business Development was in attendance at the meeting. The report from the recent Strategy Development session with the Board would also be discussed.

The next planned Board meeting was due to take place on Thursday 25 May 2022.

### **3621. Any Other Business**

There was no other business.