

# DRAFT DOCUMENT

Bield Housing and Care

Financial Regulation FR06 - Delegated Authority, Authorisation and Approval

Authorisation and Approval Schedule.

| Category                       | General Expenditure |               | Payroll<br>Overtime &<br>Expenses | Wite Offs | Accepting<br>Tenders /<br>Contracts | Raising<br>Invoices<br>/Charges |
|--------------------------------|---------------------|---------------|-----------------------------------|-----------|-------------------------------------|---------------------------------|
|                                | Order Limit         | Invoice Limit |                                   |           |                                     |                                 |
| <b>Development Based Staff</b> |                     |               |                                   |           |                                     |                                 |
| Cooks                          |                     | £500          | £0 Nil                            | N/A       | N/A                                 |                                 |
| Development Managers           | £1k                 | £1k           | £1k                               | N/A       | N/A                                 |                                 |
| <b>Office Based Staff</b>      |                     |               |                                   |           |                                     |                                 |
| Grade 6                        |                     | £500          | £0 Nil                            | N/A       |                                     |                                 |
| Grade 5                        | £1k                 | £1k           | £1k                               | N/A       |                                     |                                 |
| Grade 4                        | £5k                 | £5k           | £1k                               | N/A       | £5k                                 |                                 |
| Grade 3                        | £10k                | £10k          | £1k                               | N/A       | £10k                                |                                 |
| Grade 2                        | £75k                | £75k          | £1k                               | N/A       | £75k                                |                                 |
| Heads of Service (Grade 1)     | £100k               | £100k         | £2k                               | £2k       | £100k                               |                                 |
| Directors                      | £250k               | £250k         | £3k                               | £3k       | £250k                               |                                 |
| COO                            | £400k               | £400k         | £4k                               | £4k       | £400k                               |                                 |
| CEO                            | £500k               | £500k         | £5k                               | £5k       | £500k                               |                                 |
| <b>Board</b>                   | Over £500k          | Over £500k    | N/A                               | Over £5k  | Over £500k                          |                                 |